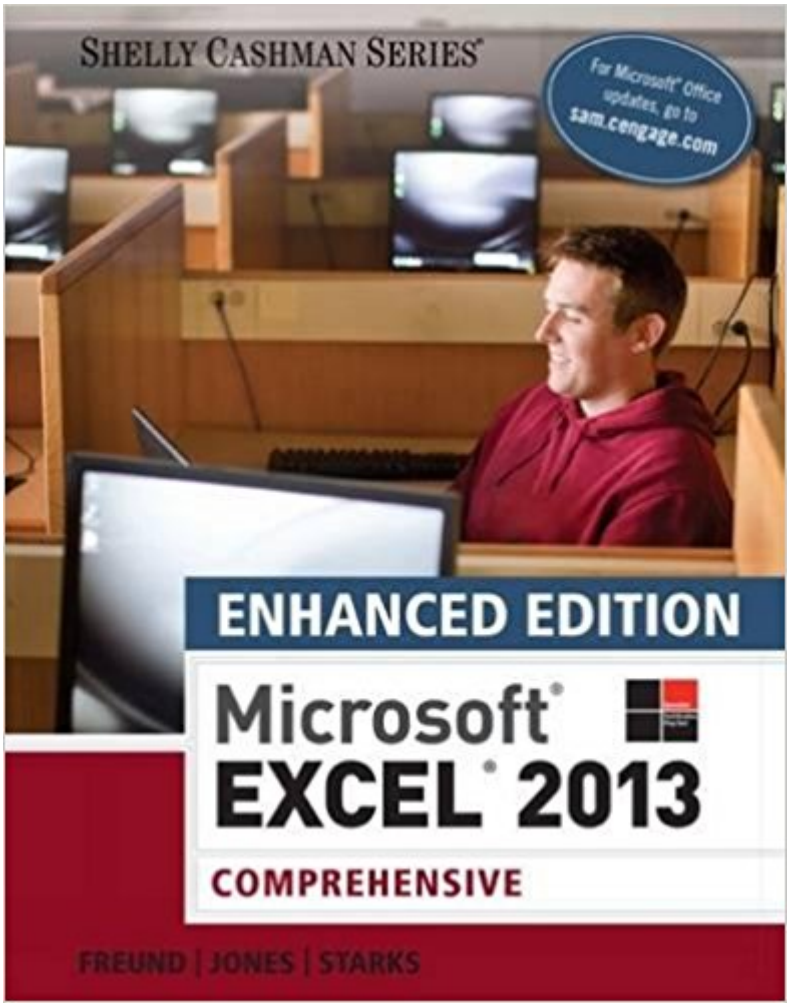
Ebook Directory
the best source of ebook

The book was found

Enhanced Microsoft Excel 2013: Comprehensive (Microsoft Office 2013 Enhanced Editions)



PDF
Adobe
DOWNLOAD EBOOK

Synopsis

NOTE:Ã Â This book DOES NOT contain an Access Code.Introduce students to the latest advantages that Microsoft Excel has to offer with this new book in the next generation of the Shelly Cashman Series. For three decades, the Shelly Cashman Series has effectively introduced essential computer skills to millions of students. ENHANCED MICROSOFT EXCEL 2013: COMPREHENSIVE continues this history of innovation with enhanced pedagogy to accommodate the varied learning styles of today's students. New features are specifically designed to engage students, improve retention, and prepare them for future success. A trademark step-by-step, screen-by-screen approach now encourages students to expand their understanding of Excel 2013 through experimentation, critical thought, and personalization. New labs integrate cloud and web technologies with Excel while other enhancements ensure this Shelly Cashman Series book delivers the most effective Excel introduction for your students.

Book Information

Series: Microsoft Office 2013 Enhanced Editions

Paperback: 215 pages

Publisher: Course Technology; 1 edition (April 15, 2015)

Language: English

ISBN-10: 1305501179

ISBN-13: 978-1305501171

Product Dimensions: 10.8 x 8.4 x 1.3 inches

Shipping Weight: 3.5 pounds (View shipping rates and policies)

Average Customer Review: 3.7 out of 5 stars 9 customer reviews

Best Sellers Rank: #312,323 in Books (See Top 100 in Books) #44 inÃ Â Books > Business & Money > Processes & Infrastructure > Office Equipment & Supplies #97 inÃ Â Books > Business & Money > Processes & Infrastructure > Office Automation #184 inÃ Â Books > Computers & Technology > Software > Microsoft > Microsoft Excel

Customer Reviews

#BeUnstoppable with Freund/Jones/StarksÃƒÂ¢Ã â ¬Ã â„¢ Enhanced Microsoft Excel 2013: Comprehensive View larger View larger View larger View larger

Hey, where am I? Mini-roadmaps are provided throughout each chapter, visually showing you where are in the process of completing the chapter project. Why does this matter? When you complete projects, you learn why each step in the process is necessary. In addition to providing this

rationale, the text explains what you will be doing and how you can most effectively accomplish each task. Step-by-step approach helps you retain & apply skills. You have the explanatory and navigational information you need when you need to know it. This approach helps you recall and apply these skills in your personal and professional lives. Preparing you to solve real business problems. Consider This boxes prompt you to create your own solutions. In addition, every assignment ends with a question that requires your personal thoughts and opinions.

Be Confident with MindTap! View larger View larger View larger View larger Make it count. The more time spent in MindTap, the better the results. Using MindTap throughout your course matters. Students using apps perform better on assignments.

SAM Helps You Master Microsoft Office and Computer Concepts View larger View larger View larger View larger Go from Office user to Office expert. SAM ÃƒÂ¢Ã â ¬Ã â œSkills Assessment Manager ÃƒÂ¢Ã â ¬Ã â œ is the top online training resource for Microsoft Office suites. No matter what your skill level, SAM helps you learn with confidence so you have a better chance to make better grades. Navigate easily from day one. SAM has all your course content in one easy location, offering an intuitive homepage which ensures you always get where you need to go. See how Office is used in the real world. SAM training and assessments simulate the real MS Office environment, which will prepare you for more workplace success. Set yourself up for better grades. Automatic feedback on assignments and a personalized study plan help you stay on track for improved grades.

Steven M. Freund attended the University of Central Florida and serves as a leader instructor of various Microsoft Office, computer concepts, programming, and Internet technology courses throughout Central Florida. An integral author for the successful Shelly Cashman Series since 2001, he has presented at the annual customer conference, the Shelly Cashman Series Institute, as well as other customer events. Mr. Freund has co-authored multiple editions of DISCOVERING COMPUTERS, Mozilla Firefox, Windows Internet Explorer, Windows, Office, and Dreamweaver books. He has also written numerous successful instructor supplements.Mali B. Jones has more than 20 years of editorial, instructional and support experience in the field of computer and information technology. She has been associated with the Shelly Cashman Series for nearly 10 years, providing editorial, authoring, and product management services.Joy L. Starks is a Professor

of Computer and Information Technology at Indiana University Purdue University Indianapolis. She has written chapters in several of the Shelly Cashman Series Office books and authored the Photoshop, Java Programming, and Microsoft Publisher series of books. In addition to speaking engagements, she hosts the nationally-renowned Tech Camp for Teachers on the IUPUI campus each summer.

Nice

The book is for the class, and it worked really well. Thanks.

Amazing quality. Was going to return because I ended up not needing it for my class, but I loved having the book in hand.

Well worth the money. Easy to follow instructions.

Good info. Very useful for computer operations.

typos and skipped directions

As described! Thanks!

i hated so much, because of the stupid 50% charged for the refund, that’s mean i spent almost 80$ for nothing and ready i rather take it back and sale it to someone else then.

Download to continue reading...

Enhanced Microsoft Excel 2013: Comprehensive (Microsoft Office 2013 Enhanced Editions) New Perspectives on Microsoft Excel 2013, Comprehensive Enhanced Edition (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Excel 2013: Illustrated Complete (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Office 2013: Introductory (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Office 2013: Introductory, Spiral-bound Version (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Access 2013: Comprehensive (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Access 2013: Illustrated Complete (Microsoft Office 2013 Enhanced Editions) Enhanced Microsoft Word 2013: Illustrated Complete (Microsoft Office 2013 Enhanced Editions) Microsoft Office Productivity Pack: Microsoft Excel, Microsoft Word, and

Microsoft PowerPoint Excel: Complete BeginnerÃ¢â ¬â„¢s Guide to Mastering Excel and Increasing Productivity (Excel, Microsoft Office Book 1) Your Office: Microsoft Excel 2016 Comprehensive (Your Office for Office 2016 Series) Microsoft Office 365 Home and Business | iPhone Microsoft Office 365 , Excel, Word, PowerPoint, OneNote, Outlook, Access, Project, Visio.: Desktop And iPhone Using Full Course Exploring Microsoft Office Excel 2016 Comprehensive (Exploring for Office 2016 Series) Your Office: Microsoft Office 2016 Volume 1 (Your Office for Office 2016 Series) Your Office: Microsoft Access 2016 Comprehensive (Your Office for Office 2016 Series) Spreadsheets: Using Microsoft Excel 97 or Microsoft Office 97 (Software Guides) Shelly Cashman Series Microsoft Office 365 & Excel 2016: Comprehensive GO! with Microsoft Excel 2016 Comprehensive (GO! for Office 2016 Series) Skills for Success with Microsoft Excel 2016 Comprehensive (Skills for Success for Office 2016 Series) New Perspectives Microsoft Office 365 & Excel 2016: Comprehensive

Contact Us

DMCA

Privacy

FAQ & Help